

**Minutes of the meeting of London Colney Parish Council held in
the Sports Pavilion, Morris Playing Field, London Colney
held on Friday, 7 March 2008 commencing at 7.30 p.m.**

Present: Mr M MacMillan (Chairman)
Mr C Flynn (Vice-chairman)
Ms EM Gordon
Mr H Jones
Mr D Katuwawala
Mr R Cooper
Mrs M Crouch
Mr N Mahoney

In attendance: Mrs G Patschinsky (Parish Clerk)
Mrs L Gibling (Project Manager)

41 Members Declaration of Interests

Mr. Flynn declared an interest in all planning items as a member of the District Council's Plans South Committee and agreed to take no part in any decisions made.

42 Apologies

Apologies have been received from Mr K Bowes due to illness.

43 Minutes

- (a) **Resolved** that the Minutes of the last meeting of the Council held on 1 February 2008, having been previously circulated to all members, be **approved** and signed by the Chairman as a true record.
- (b) **Resolved** that the Minutes of the last meeting of the Parish Council Budget Meeting held on 14 February 2008 be **approved** and signed by the Chairman as a true record.

44 Matters Arising from the Minutes

07/252 Noise Nuisance at Halsey Park
Correspondence has been received from SADC Environment & Regulatory Services advising that they have not been able to establish a statutory nuisance, but have been working closely with Sainsburys, who own the road. Sainsburys have agreed to extend the double yellow lines to the corner of Barnet Road and have issued some notices regarding the illegal parking and will continue to enforce the restrictions. Councillor Flynn advised that the company dealing with parking enforcement on behalf of Sainsburys is a European-wide organisation.

- 30 Parish Liaison Joint Committee
An invitation to attend a planning meeting in May for a proposed twice yearly conference to replace the Parish Liaison Joint Committee has been received from SADC. Councillor Mary Crouch and the Parish Clerk will attend.
- 31 Litter/Overnight Parking by Lorries adjacent to Village Green/Low Bell Lane Lakes
Councillors Crouch and Flynn had had a meeting on site to assess the conditions and Councillor Flynn had taken the issue of litter up with SADC. The groundsmen have been keeping the Low Bell Lane area and the car park clear of rubbish. It was noted that rubbish was blowing down from the A1081. It was **agreed** that the Council should write to the portfolio holder for litter at County Hall and to SADC to establish what their intentions are regarding clearance of litter in London Colney.
- 33 Recreation Facilities at Napsbury Park
Correspondence has been received from Andrew Wearmouth giving the proposed content of the lease for the facilities, subject to clarification of a few points by the legal team at SADC. It was noted that it was the Council's intention to put the monies for maintenance into trust to ensure adequate funding over the term of the lease. It was agreed that the Council should write to Mr Loveday to request a meeting to bring this matter to a speedy resolution.

45 Police report

A written report had been received from the Police and was reported to the meeting. It was agreed that the Council should request that these reports include the detection rate for incidents in the Parish.

Councillor Gordon advised that a member of the public had reported to her that her son had recently been attacked and it was **agreed** that this would be reported to the police.

Councillor Crouch also brought to the attention of members that problems with the Caledon Club had been raised at the recent Ward meeting. Previous concerns that had been expressed regarding the Club and police were recently called to an incident at a recent 18th Birthday Party. It was noted that there is an agreement in place that states that there should be no events for the under 25s. Concerns about drug dealing had also been expressed. It was noted that the alcohol licence is due to come before the next meeting of the SADC Licensing Committee and it was felt that it was likely that they would lose their licence. It was noted that Councillor Flynn did not participate in this matter due to his membership of Licensing Committee. Councillor Gordon advised that she had witnessed problems at the Caledon Club and noted that previous promises from management had been broken. At the last meeting with the management of the Club the Council had stated that they would review the lease if there were further problems. It was clear from reports that they are again in breach of the terms of their lease and it was agreed that the Council would write to the management of the Caledon

Club with a view to withdrawing the lease. It is hoped that it will be possible to come to an amicable decision.

It was agreed that the Chairman will contact Helen Savage to obtain full details of recent events and also contact Mr John Cooper, Police Licensing Officer.

46 Question Time

- (a) District Councillor Katherine Gardner advised the meeting that there had been an arson attack on the Colney Fox. The fire was attended by 3 appliances and there had also been a police presence.
- (b) A member of the public expressed concern over two large wheely bins by the Kings Head that had been moved close to the road – the Clerk advised that these did not belong to the Kings Head and the firm owning the bins have been contacted and asked to remove them.
- (c) A member of the public raised concerns about the conditions at 304 High Street where the garden appears to be used to dump rubbish. It was **agreed** that the Clerk would contact Environmental Health.
- (d) A member of the public expressed concerns regarding safety of the road works in St Anne's Road and was advised that this is a matter for the District Council. It was **agreed** that the Clerk would write to Brain Lee, Hertfordshire Highways and contact St Albans District Council as a matter of urgency.
- (e) The issue of a recent spate of minor vandalism was raised and it was **agreed** that this would be fed back to the police.

47 Correspondence

- (a) Correspondence was received and noted from London Colney Village Concern, Colney Fields Retail Park – Access and Egress
- (b) An invitation to meetings was received and from St Albans District Association of Parish Councils. Councillor Cooper reported that these were valuable meetings and it was **agreed** that Councillors Cooper and Mahoney would attend.
- (c) An invitation to a training day on the Revised Code of Conduct for Members had been received from St Albans District Council. Councillors were requested to advise the Clerk if they wished to attend.
- (d) Correspondence was received from Chester Gibbons Green Resident's Association regarding road adoption. It was noted that there had been further communication advising that negotiations on this matter had reopened.

48 Groundsmen's Report

- (a) The Clerk gave a verbal report to the meeting on the Groundsmen's activities over the last month:

- Ongoing maintenance has been undertaken on the football pitches, including spiking, raking, repair and marking out.
 - Low Bell Lane – the island had been secured following recent heavy currents which had caused it to come adrift.
 - Low Bell Lane – inner fencing repaired, shrub and tree-planting completed.
 - Low Bell Lane – non-slip bitumen and chipping surfaces had been added to two bridges
 - Low Bell Lane – steps and banking rebuilt using reclaimed materials
 - Low Bell Lane – fishing swims and banks repaired where they had been undercut by recent heavy currents
 - Low Bell Lane, Village Green and White Horse Lane - tree stumps removed from these areas.
 - Allotments – large shed, sheet metal, carpets, windows and waste materials cleared from two allotments to enable new tenants to take over.
- (b) Forthcoming work for Mar/April (weather permitting) in addition to the ongoing maintenance throughout the parish:
- Low Bell Lane – Drain from Car park to be cleared.
 - Chester Gibbons Green – replacement of topsoil and replanting
 - Dudley Wood – clearance of paths
- (c) Additional work that the groundsmen wish the Council to consider:
- Improvement in signage on Low Bell Lane to reduce dumping. Council requested that costs for replacement signs be obtained.
 - Bollards along the kerb on Low Bell Lane to prevent parking on the verge – Councillors requested that costs be obtained.
 - No Fishing pictorial signs – Barnet Angling Club had supplied copy of a proposed pictorial sign to be used to discourage unauthorised fishing around Low Bell Lakes. The Clerk was requested to establish how many and where these signs would be and to find out if there was likely to be any cost to the Council.

49 Projects Update

The Project Manager was invited to give the report at this point in the meeting. The following projects were reported on:

- (1) Walsingham Way – The officer dealing with this project at Groundworks had left and there has been some confusion over funding for this project. The Project Manager asked the Council to consider using some of the Leisure Funds and asking Groundworks to approach Lafarge for a grant. It was **agreed** that this would be delegated to the Allotments, Playing Field and Footpaths (AP&F) Committee to consider.
- (2) Bridge railings – The Council are holding sufficient material to complete the railings to match those parts already replaced once Planning consent has been confirmed.
- (3) Clock Railings – The Groundsman has advised that he can purchase materials for these railings at £50 - £60. It was **resolved** that this should go ahead.

- (4) Memorial Grove – Still awaiting documentation from District Council.
- (5) Dudley Wood – Awaiting response from letter sent to Colney Heath Parish Council.
- (7) Chester Gibbons Green – Topsoil on order work to commence Mar/April, weather permitting.
- (8) Low Bell Lane Car Park – Awaiting quote following site meeting with the electrician. Liaison with Church and Planning regarding type of lighting as this area falls within the Conservation Area.
- (9) Glebe Allotments – Awaiting agreements, agents have been chased.
- (10) Play Areas – Anti-motorbike measure. It was **agreed** that this would be delegated to the AP&F Committee to consider.
- (11) Tennis Courts – It was **agreed** that this would be delegated to the AP&F Committee to consider.
- (12) Shenley Lane - It was **agreed** that Crest Nicholson's name would appear on the signage and a copy of the draft agreement for the Section 106 monies from SADC was agreed. SADC's Legal department will be asked to provide the final document for signature.
- (13) CCTV – The area around the Community Centre would still benefit from CCTV coverage. The Project Manager had been advised that the mobile unit would only be available for a period of 6 months and would require 50% funding.
- (14) Disability Provision – It was **agreed** that this would be delegated to the AP&F Committee to develop a list of priorities.
- (15) Parish Website – The Clerk is to have a meeting with the designer in March.
- (16) Bus Shelters – This project on hold pending outcome of the traffic calming measures.
- (17) Shenley Lane Cabin – Quotes have been received and it was **agreed** that this would be delegated to the AP&F Committee to decide on final specifications and to make recommendations to the next Council meeting.
- (18) Wheels Project – we may be too late to participate in a large project but consideration is being placed into developing our own, smaller project to promote cycle paths around the parish.
- (19) Mirror Project – Joint project with Trestle Arts Base attended by the Project Manager and a Parish resident. Awaiting update from Trestle Arts Base on an Art Installation which may be held in the Parish Centre during March.

Two items were raised to be added to the Projects list – this year's Litter Pick and a request to have another event like the Pantomime.

50 Finance

- (a) **Resolved** that the list of accounts attached at Appendix 1 be approved for payment.
- (b) The financial report will be circulated to members following the inclusion of March expenditure to show spend to end of the financial year.

- (c) **Resolved** that budget for the year 2008/2009 be accepted and that a Budget Leaflet be issued.

51 Town Planning Matters

Town Planning applications concerning London Colney received by the District Council were examined in conjunction with the relevant plans and it was **resolved** that the following comments should be conveyed to SADC:

Application No	Details	Comments
5/2007/3028	Replacement bridge railing (resubmission following refusal of 5/07/1787LB) at Telford Bridge Barnet Road London Colney	No Comment
5/2008/0180	Rear conservatory at 49 Azalea Close London Colney AL2 1UA	Query whether permitted development rights had been withdrawn
5/2008/0190	Front bay window at 9 Morris Way London Colney AL2 1JJ	No Comment
5/2008/0114	Loft conversion and installation of three port hole windows at 6 Beningfield Drive London Colney AL2 1UJ	OBJECTION - Concern that one of the windows in the black wall overlooks neighbour giving rise to privacy issues
5/2008/0136	Certificate of Lawfulness (proposed) - Loft conversion with front and rear rooflights at 23 Farm Crescent London Colney AL2	No Comment
5/2008/0298	Display of three internally illuminated fascia signs and one non illuminated projecting sign at 7-9 Haseldine Road London Colney AL2 1RR	No Comment
5/2008/0299	Rear conservatory at 7a Alexander Road London Colney AL2	No Comment
5/2008/0326	Two storey side and rear extension (resubmission following refusal of 5/07/2118) at 52 North Cottages Napsbury St Albans AL2	OBJECTION - Overdevelopment
5/2008/0293	Certificate of Lawfulness (proposed) - Part two and single storey rear extension at 53 Harvey Road London Colney AL2 1NA	OBJECTION - Concerns expressed regarding the concentration of use and in particular the frequency of vehicles accessing the property and adequacy of parking. Request that this be called in for discussion.

5/2008/0368	Two storey rear extension at 33 North Cottages Napsbury St Albans AL2 1AW	OBJECTION - Overdevelopment
5/2008/0374	Erection of a two storey dwelling accommodating two self contained flats at Land adj 1 Cherry Tree Avenue London Colney Hertfordshire	OBJECTION - Overdevelopment and inadequate parking

- (b) It was **resolved** that comments on planning application 5/2008/0183, received today, be delegated to Councillors Gordon and Mahoney as it was felt that this application needs consideration and the deadline for comment falls prior to the next meeting.

52 Strategic Housing Land Assessment

It was **resolved** that the chairman write to the Government Office, Go East expressing our concern about the SHAA in particular the re-presentation of issues raised in the Core Strategy and the request to comment on areas of search which had previously been commented on as being inadequate.

53 Hertfordshire Highways

The traffic calming proposals that Hertfordshire Highways had had on display for consultation at the Parish Centre were available in the hall for viewing. A number of concerns were raised by members of the public about different aspects of the proposed measures.

Residents were advised that as this was a public consultation exercise by Hertfordshire Highways and they should respond individually on the questionnaires provided and return them to Hertfordshire Highways by 10 March 2008. Parish Council will have the opportunity to comment later in the process.

54 Cotlandswick Playing Fields/Shenley Lane Allotments

In relation to consideration of development of this area into a new Leisure facility/area, the issue of access had been raised. The Clerk had discussed access to the Playing Fields and allotments with the Groundsman on the issue of an access road from Shenley Lane. There was some concern about possible loss of existing Parish Council leisure. This whole matter, however, would be further investigated.

In addition, funds had been available to Highfield Park Trust to build an Astro turf pitch, but this had not been taken up, but that these funds were still available to build a pitch within 3-5 miles of the Park. The Clerk was requested to contact Highfield Park Trust to confirm the availability of these funds and to approach SADC to investigate the use of these funds locally.

55 Date of the Next Meeting

It was **agreed** that the next meeting will be held on Friday 4 April 2008.

56 Reports of Meetings Attended

Councillors, Crouch, Jones and Cooper had attended the Police Liaison Group. In addition to the matter of the Caledon Community Centre covered in Minute 45, a letter regarding car vandalism received by the Parish Council had been forwarded on to the Police.

It was noted that a PCSO had been appointed to liaise with the primary schools in London Colney and St Albans.

57 Any Other Business

The setting up of 'No Cold Calling Zones' within London Colney was raised and will be included in the next agenda.

It was noted that the Car Wash at the rear of the Pear and Partridge was still operating and Councillor Flynn and District Councillor Gardner agreed to take this up with District.

58 Exclusion of Public from the Meeting

In accordance with the provisions of Section 1 (2) of the Public Bodies Admission to Meetings Act, 1960, it was **resolved** that the public now be excluded from the meeting due to the confidential nature of the business to be transacted.

London Colney Parish Council				
ACCOUNTS FOR PAYMENT PRESENTED AT THE MEETING HELD ON THE 7 MARCH 2007				Cheque No/ Payment Type
Asda	Office/Workshop Supplied		£ 12.95	Debit Card
APL Print	London Colney News Sprint 08		£1,471.00	300624
BlueLight Office Supplies	Printer Cartridges	£ 25.99		
	Office Chair	£ 99.00		
	Stationery	£ 172.88	£ 297.87	300625
Bowmansgreen JMI School	Donation from Xmas Ball		£ 111.90	300626
Cask Business Services	Bookkeeping Support		£ 84.00	300627
Complete Cleaning Services	Cleaning Office & Pavilion Feb 08		£ 140.00	300628
Ebuyer	Toshiba Laptop Computer	£ 418.86		
	Epson Projector	£ 332.13		
	Microsoft Office & Laptop bag	£ 141.32	£ 892.31	300629
Eon	Electricity Pavilion		£ 70.85	Direct Debit
	Electricity Paddling Pool		£ 15.97	Direct Debit
	Electricity Shenley Lane Changing Rooms		£ 73.44	Direct Debit
	Electricity 154 High Street		£ 347.79	Direct Debit
F & R Cawley	Trade Refuse Jan 08	£ 92.00		
	Annual Waste Transfer	£ 68.15	£ 160.15	300630
Hempstead Plant	Chainsaw Parts		£ 36.65	300631
Herts County Council	Pension Payments		£ 556.22	300632
Hire One	Hire - Stump Grinder	£ 136.07		
	Drill Bits	£ 12.00	£ 148.07	300633
Hobbco	Playing Fields Maintenance		£ 47.66	300634
KT Ivory	Low Bell Lane Maintenance		£ 88.13	300635
Lamps & Tubes	Christmas Lights - New, Installation & Maintenance		£ 5,811.55	300636
Lawrence Auto	Fuel etc.Jan 08		£ 62.19	300637
London Colney JMI School	Donation from Xmas Ball		£ 111.90	300638
London Colney Nursery School	Donation from Xmas Ball		£ 111.90	300639
London Colney Youth Project	Donation from Xmas Ball		£ 500.00	300640
Lynton Electical Engineering	Millenium Clock Repairs		£ 118.67	300641
Mr M MacMillan	Chairman's Expenses		£ 200.00	300642
Midas Steel	Playing Fields Maintenance		£ 11.75	300643
Open Spaces Society	Donation		£ 50.00	300644
R J Paxton	Footpath Maintenance		£ 240.00	300645
Pennybright	Overall Cleaning		£ 10.00	Cash
Mr EG Reynolds	Goodwill Payment		£ 50.00	300646
St Albans District Council	Mayor's banquet tickets		£ 84.00	300647
St Bernadettes RC School	Donation from Xmas Ball		£ 111.90	300648

Sampson & Partners Fencing	Galvanised fencing materials		£ 603.95	300649
Screwfix	Drill		£ 29.99	Debit Card
	Playing Fields Maintenance		£ 28.21	Debit Card
	Back Support		£ 12.99	Debit Card
SLCC	Annual Membership		£ 157.00	300650
T&J Fire	Servicing Fire Extinguishers		£ 146.91	300651
Three Valleys Water	Water Supply Allotments		£ 111.76	Direct Debit
	Water Supply 154 High St		£ 67.16	Direct Debit
Wickes	Pavilion Maintenance		£ 14.88	Debit Card
	Low Bell Lane Maintenance		£ 27.37	Debit Card
Wolseley	Playing Fields Maintenance	£ 69.22		
	Playing Fields Maintenance	£ 89.62		
	Playing Fields Maintenance	£ 26.75		
	Playing Fields Maintenance	£ 38.59		
	Playing Fields Maintenance	£ 95.63		
	Low Bell Lane Maintenance	£ 13.95		
	Low Bell Lane Maintenance	£ 44.53	£ 378.29	300652
Zurich Insurance	Combined Local Council Policy		£ 1,120.75	300653
	Transfer to Wages A/C		£ 7,194.09	300654
		Total	£21,922.17	
PAYMENTS MADE TO THE PARISH COUNCIL AT THE MEETING HELD ON THE 7 MARCH 2008				
Various	Adverts in L C News		£ 128.00	
Various	Pantomime		£ 120.00	
Various	Pavilion Hire		£ 108.00	
Various	Hire of Football Pitch		£ 37.00	
Various	Allotments Rent 2007/8		£ 37.00	
		Total	£ 430.00	